



Carson City Republican Central Committee Bylaws

Adopted March 28, 2019

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ARTICLE I – NAME

The organization shall be known as the Carson City Republican Central Committee, hereinafter referred to as the CCRCC, dba Carson City Republican Party, a 501(c)(4) organization as defined in the IRS Code. All gender-specific references in these bylaws shall be construed to apply to either sex.

ARTICLE II – MISSION AND PURPOSE

SECTION A – Mission

The CCRCC will strive to preserve and protect the liberty, rights, opportunity and dignity of the individual by promoting sound, honest and responsive government within the structure of the Constitution of the United States of America and the Constitution of the State of Nevada

SECTION B – Purpose

The CCRCC shall strive:

1. To attend to the functions of the Republican Party in Carson City and operate a party organization in compliance with Section 293 of the Nevada Revised Statutes (NRS) and the bylaws of the state and national party.
2. To recruit electable Republican candidates and support their candidacies.
3. To support Republican office holders.
4. To educate the electorate of Republican values and platform.

ARTICLE III – MEMBERSHIP

SECTION A – Initial Membership

1. The formula prescribed in NRS 293.143 shall determine the number of CCRCC initial members.
2. Executive Board members are automatically members and count against the membership limit. See Attached NRS 293.

SECTION B – Additional Membership

1. Any qualified Republican elector in Carson City, Nevada, who is prepared to support the mission and purpose of the Republican Party and its candidates, is eligible for consideration for membership in the CCRCC by election. Elections shall be held after the prospective member has attended two (2) out of three (3) consecutive CCRCC meetings. Once elected, voting members serve until the next county convention.
2. Participation at a volunteer activity may be counted as an attendance.
3. The president of the Carson City Republican Women and any other Republican organization active within Carson City may be invited to membership in the CCRCC.

SECTION C – Associate Membership

1. If all precinct quotas available by law are filled, newly elected members will be granted Associate Membership until an opening in their precinct is available. However, if another precinct has an opening, that new Associate Member can be assigned to represent it and assume the responsibilities of full membership.
2. Associate members may serve in any capacity except as an elected officer,
3. Associate members are non-voting members.

SECTION D – Ex-Officio Members

1. Carson City Republicans elected or appointed to federal, state, or local elected office, if not then a member, shall be invited by the chairman to participate as a member of the CCRCC.
2. Ex-Officio Members are full voting members.
3. Ex-Officio members may not hold CCRCC elected office unless no other eligible CCRCC member seeks election to CCRCC elected office.

SECTION E – Membership Responsibility

1. Members shall regularly attend meetings and local Republican events.
2. Members missing three consecutive unexcused meetings will become inactive and must re-qualify for active Membership.
3. Members notifying the secretary of an inability to attend shall be excused and encouraged to attend by proxy.
4. Members are responsible for being familiar with these Bylaws.
5. Members are responsible for advising the secretary of their correct mailing address, telephone number and email address.
6. Members shall sign the attendance record at each meeting.

SECTION F – Term of Membership

The term of CCRCC membership (including Associates) expires when the next County Convention convenes with the exception of Executive Officers and State Committeemen.

SECTION G –Termination of Membership

Termination of membership shall be in accordance with NRS 293.157

1. The public support of any non-Republican candidate for elected office.
2. Any other act deemed by the Executive Board to be detrimental to the good order, reputation, principles and effectiveness of the Republican Party or CCRCC.
3. At such time as the Board shall consider a member's removal, the challenged member may appear and defend themselves.

ARTICLE IV – EXECUTIVE BOARD

SECTION A – Definition

The Executive Board is the governing body of the CCRCC and is composed of the Executive Officers, State Committeemen, the Immediate Past Chairman of the CCRCC and the President of the Carson City Republican Women.

SECTION B – Quorum

Quorum is 50% of members, which must include one of the following: Chairman, First Vice-Chairman, Second Vice-Chairman.

SECTION C – Special Meetings

1. The Board shall meet upon the call of the Chairman or upon the demand of three or more of its members,
2. Meetings may be held either in person or by electronic platform; all rules for conducting meetings in person (including the determination of a quorum) shall apply to those held by electronic platform.

ARTICLE V – OFFICERS

SECTION A – Elected Officers

1. The Executive Officers of the CCRCC shall be the Chairman, First Vice-Chairman, Second Vice-Chairman, Third Vice-Chairman, Secretary, Treasurer and Immediate Past Chairman.
2. State Committeeman:
 - a. Membership to the Nevada Republican Central Committee (NRCC) as a State Committeeman shall be in accordance with the NRCC Bylaws Article 5, Section 1-G.
 - b. Shall be a member in good standing of the CCRCC.
 - c. Shall not be an elected CCRCC Executive Officer or person holding local elected public office unless no other eligible CCRCC member seeks election as State Committeeman.
 - d. Shall not be a member of Congress representing Nevada, or a holder of any Nevada State Constitutional office, or member of the Nevada State Legislature.
 - e. Per NRCC Bylaws Article 5 section 1C, the CRCC Chairman and First Vice-Chairman shall serve as members of the NRCC and count against full allotment from CRCC membership to NRCC.

SECTION B – Terms of Office

1. Pursuant to NRS 293, election of Executive Officers shall be conducted at the regular meeting in April of odd numbered years, and they shall assume office immediately and serve until the next election.
2. Election of State Committeemen shall be conducted at a regular meeting following the County Convention (must be prior to the State Convention when they are elected to the NRCC) and shall assume office immediately.
3. Any election for a contested office shall be conducted by secret ballot.

SECTION C – Election Criteria

1. Only CCRCC active members in good standing shall be elected to office; no member shall hold more than one elected office at a time, except that of State Committeeman.
2. Office holders may be re-elected.
3. Ex-Officio Members may not hold CCRCC elected office unless no other eligible CCRCC member seeks election to CCRCC elected office.

SECTION D – Said Officers' Duties

1. The **Chairman** shall:
 - a. Preside at all meetings of the CCRCC.
 - b. Speak for and conduct the affairs of the CCRCC between meetings, pursuant to the direction of the Executive Board and CCRCC.
 - c. Call to order the County Convention and conduct the election of a convention chairman for the purpose of conducting convention proceedings according to law (NRS 293).
 - d. Appoint the members and chairmen of standing committees except as otherwise provided in these Bylaws and establish special committees and functionaries as may be needed.
 - e. Attend all State Central Committee meetings and report to the Executive Board and members on all NRCC activities.
 - f. Account for all State Central Committee meeting proxies.
 - g. Ensure the Bylaws, NRS and other state and local laws are followed.
 - h. Be an ex-officio member of all committees.
 - i. Participate in NRCC telephone conferences and provide a monthly report on their subject matter at the next Executive Board and CCRCC meetings.
2. The **First Vice-Chairman** shall:
 - a. Serve as Chairman in the absence of the Chairman.
 - b. Oversee and Chair the Convention Committee.
 - c. Plan CCRCC meeting programs.
 - d. Assist with organizing other local Republican activities.
 - e. Attend State Central Committee Meetings.

3. The **Second Vice-Chairman** shall:
 - a. Be responsible for planning the county precinct meeting prior to the County Convention.
 - b. Be responsible for precinct organization, (direct precinct Chairs and workers).
 - c. Recruit volunteers and manage activities.
 - d. Be liaison to all Carson City Republican organizations as required.
 - e. Manage office and staff.
4. The **Third Vice-Chairman** shall:
 - a. Be responsible for Publicity which includes Outreach via publications and social media.
 - b. Assist with organizing local Republican activities.
5. The **Secretary** Shall:
 - a. Determine attendance and quorum, keep minutes of all meetings of the CCRCC and serve as custodian of its record and papers, to include records of Standing Committees.
 - b. Notify the membership of meetings, coming events, and of any special matters to be considered.
 - c. Conduct correspondence pursuant to the direction of the Chairman.
 - d. Maintain a calendar of the CCRCC events and activities.
 - e. Maintain the master record copy of the CCRCC Bylaws.
 - f. Maintain an updated membership list.
 - g. Examine all CCRCC proxy forms, validate signatures, and declare the names of those voting by proxy.
6. The **Treasurer** shall:
 - a. Receive and retain the monies of the CCRCC and disburse same as authorized.
 - b. Maintain records of all receipts and disbursements in accordance with sound accounting practices.
 - c. Report the status of the CCRCC accounts at each regular meeting and Executive Board meetings.
 - d. Provide access for the annual audit of all records to the Audit Committee, or for inspection on demand by any member.
 - e. File reports with the Secretary of State as required.
 - f. Present a Budget at the annual October CCRCC membership meeting.
7. **Immediate Past Chairman** acts as advisor to Executive Board and enjoys full voting rights.
8. The **State Committeemen** shall:
 - a. Attend all Nevada Republican Central Committee meetings, either in person or by authorized proxy given to a registered Carson City Republican of their choosing and notify the Chairman of same.
 - b. Attend all Executive Board meetings and enjoy voting privileges.
 - c. Chair or Vice-Chair a Standing Committee.
 - d. Support CCRCC fund raising activities such as the Lincoln Day Dinner and by volunteering to help and/or attending the events.
 - e. Support election activities by volunteering to make calls, walk precincts, work in the office during campaigns, Get Out The Vote (GOTV) efforts and other election activities.
9. All officers are expected to attend monthly Executive Board and Membership meetings.

SECTION E – Removal from Office

1. Upon certified election to any public office (local, state, or federal), a CCRCC member shall resign any elected office in the CCRCC unless no other eligible CCRCC member seeks that position.
2. Upon assuming an NRCC elected office a CCRCC member shall resign any elected position in the CCRCC unless no other eligible CCRCC member seeks that position.
3. Failure to fulfill their duties or assignments as determined by the Executive Board.
4. Failure to maintain membership status.

SECTION F – Vacancy in Office

In the event of a vacancy in any office, an election shall be conducted to complete the term of the officer vacating the office. The election shall be conducted at the next regular meeting of the CCRCC. The officer so elected shall assume office upon election.

ARTICLE VI – MEMBERSHIP MEETINGS

SECTION A – Regular Meetings

The time and place of regular meetings of the CCRCC shall be fixed by the membership from time to time. There shall be at least nine (9) meetings per year.

SECTION B – Additional Meetings

The Chairman shall have the authority to call additional meetings provided that all members have been given written notice (email allowed) at least five (5) days in advance of the meeting.

SECTION C – Requested Meetings

The Chairman shall call an Additional Meeting when so requested in writing by seven (7) or more members. The meeting shall be restricted to the one agenda item requested.

SECTION D - Order of Business

The Order of Business is set by the Chairman.

SECTION E – Robert’s Rules

The rules provided in the current edition of *Abbreviated Robert's Rules of Order Newly Revised* shall govern unless it is inconsistent with these Bylaws and any special rules of order the CCRCC may adopt.

ARTICLE VII – VOTING AND PROXIES

SECTION A – Quorum

1. A quorum shall be determined at every meeting and shall consist of at least twenty-five (25%) of the CCRCC voting members. If business cannot be conducted for a lack of a quorum, another meeting may be called by the Chairman with at least five (5) days’ notice and the number of members attending that meeting will constitute a quorum.
2. Inactive, Associate, and excused members shall not be considered when establishing a quorum.
3. Proxies shall be counted when determining a quorum.

SECTION B – Voting

All voting members who are present in person, or by proxy, have the right to vote on all matters coming before the CCRCC or the Executive Board, unless the proxy shall expressly state otherwise in writing.

SECTION C – Proxies

1. Any voting member may give a proxy for any regular or special meeting (from which they are excused). Proxy forms shall be available for download from the CCRCC website.
2. To be valid, a completed proxy form shall be dated and signed by the member, designating the proxy holder by name or as bearer. At each meeting, the Chairman shall instruct the Secretary to examine all proxy forms and validate the signatures and declare the names of those voting by proxy. Challenges to proxies shall be the first item of business.
3. Members carrying proxies shall vote their conscience unless the proxy shall expressly state otherwise in writing.
4. No person shall exercise more than two proxies at a Membership meeting, or one proxy at an Executive Board meeting.
5. CCRCC members may give their proxy to any CCRCC member or Associate Member in good standing. Any Executive Board member may give their proxy to another Executive Board member in good standing.

ARTICLE VIII – COMMITTEES AND FUNCTIONARIES

SECTION A – Standing Committees

The Chairman shall appoint standing committees each April with at least three (3) members as follows:

1. **Finance Committee** – Develops and submits a tentative annual budget each October for the following calendar year. The Treasurer shall not chair the Finance Committee.
2. **Precinct Meeting Committee** – Is Chaired by the Second Vice-Chairman. Plans and carries out the provisions of NRS 293 as it relates to Precinct Meetings.
3. **County Convention Committee** – Is Chaired by the First Vice-Chairman. Plans and carries out the provisions of NRS 293 as it relates to County Conventions.
4. **Membership Committee** – Invites registered Republicans to become CCRCC members by:
 - a. Recruiting and registering Republicans.
 - b. Introducing prospective members at meetings.
 - c. Providing copies of the Bylaws and county platform to newly elected members.
 - d. Encourages member participation in events and programs to support the mission of CCRCC.
5. **Audit Committee** – Annually reviews the records of the Treasurer and provides a report to the Executive Board.
6. **Lincoln Day Event Committee** – Plans the Lincoln Day Dinner fundraiser.
7. **Nevada Day Parade Committee** – Plans and coordinates CCRCC Nevada Day Parade involvement.
8. **Fundraising Committee** – Plans and conducts fundraising activities, including assisting the Lincoln Day Committee.
9. **Platform Committee** – (even years). Produces the CCRCC Platform during election years for approval of the Executive Board and Membership.
10. **Bylaws Committee** – (when required). Reviews and proposes changes and amendments as needed to remain in compliance with the NRCC Bylaws, the NRS, and the Republican National Committee.
11. **Information Technology (IT) Committee** – Responsible for maintaining computers, printers, firmware, and software including internet and network devices.
12. **Outreach Committee** – Works to engage the community and to recruit members. Organized activities include: Carson City Fair, Airport Open House, Oktoberfest and the Freedom Fest.
13. **Nominating Committee** – (odd years). Responsible for recruitment of candidates for CCRCC Executive Officers and State Committeemen.
14. Additional Committees may be appointed by the Chairman with the advice of the Executive Board.

SECTION B – Functionaries

The Chairman may appoint a Corresponding Secretary, Parliamentarian, Sergeant at Arms, Historian, Webmaster, or any other functionary that may, from time to time, be deemed useful.

SECTION C – Non –Member Appointments

The Chairman may appoint a registered Republican to a committee or functionary position who is not a CCRCC member with the approval of the Executive Board. An example would be a youth to the membership committee.

SECTION D – Revoke

The Chairman may revoke any appointment for good cause.

ARTICLE IX – FINANCES

SECTION A – Budget

Approval of the Budget by the Executive Board is authorization for receipt and expenditure of items denoted within the budget. The annual budget for the succeeding calendar year shall be presented to the CCRCC at the October meeting.

SECTION B – Revenue

No dues or mandatory payment of any kind shall ever be made as a condition of membership in CCRCC. Voluntary contributions are accepted to fund the operating costs of CCRCC. Fees to cover the cost of the County Convention are permitted by NRS 293.161, however they should never be so high that they deter participation.

SECTION C – Borrowing

The CCRCC shall borrow no money; nor shall it enter into any contract requiring expenditures beyond immediate means without specific prior approval of the CCRCC.

SECTION D – Signature

All expenditures drawn on the accounts of the CCRCC must bear the signatures of two elected officers. The Chairman, Treasurer and First Vice-Chairman are authorized signers on CCRCC bank accounts.

SECTION E – Additional Expenditures

1. Additional expenditures may be authorized without permission of the membership as long as sufficient unbudgeted funds exist in the Treasury.
2. The Executive Board may approve up to One Thousand Dollars (\$1,000) unbudgeted expenditures per year.
3. The Chairman may approve up to Two Hundred Dollars (\$200) unbudgeted expenditures per month.
4. The Treasurer shall report all authorized unbudgeted expenditures at the next general membership meeting.
5. All Committees must get board approval for spending over their budget.

ARTICLE X – BYLAWS

SECTION A – Amendments

Amendments of Bylaws: These Bylaws may be amended from time to time by a two-thirds (2/3) vote of the members of the CCRCC present at a duly called meeting of the same, providing that ten (10) day notice has been given to members.

SECTION B – Conflict of Laws

Nothing in these Bylaws shall be contrary to the provisions of the election laws of the Nevada Revised Statutes or the Federal Election Laws.

ARTICLE XI – Adoption

These Bylaws are adopted this 28th day of March 2019, at the CCRCC monthly meeting by a vote of two-thirds of members in attendance.

Paul Strasser

Betsy Strasburg

Chair: Paul Strasser

Secretary: Betsy Strasburg

ADDENDA

Addendum I- NRS 293

NRS 293.130 County conventions: Place; notice.

1. On the dates set by the respective state central committees in each year in which a general election is to be held, a county convention of each major political party must be held at the county seat of each county or at such other place in the county as the county central committee designates.

2. The county central committee of each major political party shall cause notice of the holding of the county convention of its party to be published in one or more newspapers, if any, published in the county. The notice must be in substantially the following form:

NOTICE OF.....(NAME OF PARTY).....CONVENTION

Notice is hereby given that the county Convention of the Party for County will be held at in, on theday of the month of of the year; that at the convention delegates to the State Convention will be elected, a county central committee to serve for the ensuing 2 years will be chosen, and other party affairs may be considered; that delegates to such county convention will be chosen at(name of party)..... precinct meetings to be held in each voting precinct in the county on or before the day of the month of of the year; and that a voting precinct is entitled to a number of delegates in proportion to the number of registered voters of the Party residing in the precinct as set forth in [NRS 293.133](#).

County Central Committee of..... County, Nevada
By..... (Its Chair)
And..... (Its Secretary)

(Added to NRS by [1960, 238](#); A [1971, 434](#); [1987, 1364](#); [1989, 222](#); [1993, 2173](#); [2001, 50](#))

NRS 293.133 Number of delegates from voting precincts to county convention.

1. The number of delegates from each voting precinct in each county to the county convention of any major political party for that county must be determined pursuant to the rules of the party, if the rules of the party so provide, or, if the rules of the party do not so provide, in proportion to the number of registered voters of that party residing in the precinct as follows:

(a) In the counties in which the total number of registered voters of that party has not exceeded 400, each precinct is entitled to one delegate for each 5 registered voters.

(b) In counties in which the total number of registered voters of that party has exceeded 400 but has not exceeded 600, each precinct is entitled to one delegate for each 8 registered voters.

(c) In counties in which the total number of registered voters of that party has exceeded 600 but has not exceeded 800, each precinct is entitled to one delegate for each 10 registered voters.

(d) In counties in which the total number of registered voters of that party has exceeded 800 but has not exceeded 1,400, each precinct is entitled to one delegate for each 15 registered voters.

(e) In counties in which the total number of registered voters of that party has exceeded 1,400 but has not exceeded 2,000, each precinct is entitled to one delegate for each 20 registered voters or major fraction thereof.

(f) In counties in which the total number of registered voters of that party has exceeded 2,000 but has not exceeded 3,000, each precinct is entitled to one delegate for each 30 registered voters or major fraction thereof.

(g) In counties in which the total number of registered voters of that party has exceeded 3,000 but has not exceeded 4,000, each precinct is entitled to one delegate for each 35 registered voters or major fraction thereof.

(h) In counties in which the total number of registered voters of that party has exceeded 4,000, each precinct is entitled to one delegate for each 50 registered voters or major fraction thereof.

2. Upon the request of a state or county central committee, the county clerk shall determine the number of registered voters of each party in each precinct as of:

(a) The date 90 days before the date set for the precinct meeting pursuant to [NRS 293.135](#) and shall notify the Secretary of State and the county central committee of each major political party of those numbers within 10 days after the determinative date. If consistent with the rules of the party, the number determined pursuant to this paragraph must be used to determine the number of delegates to the county convention.

(b) Any date other than the date set forth in paragraph (a).

3. In all counties, if consistent with the rules of the party, every precinct is entitled to at least one delegate to each county convention.

(Added to NRS by [1960, 239](#); A [1967, 1206](#); [1969, 456](#); [1971, 435](#); [1973, 593](#); [1975, 375](#); [1981, 1738](#); [1989, 223](#); [2003, 1702](#); [2007, 3159](#))

NRS 293.134 Use of room or space occupied by State or local government by state or county central committee. Upon application by a state or county central committee, if a room or space is available in a building that is open to the general public and occupied by the government of this State or a political subdivision of this State or an agency thereof, the public officer or employee in control of the room or space shall grant the use of the room or space to the state or county central committee without charge in a presidential election year for any purpose, including conducting precinct meetings, without charge during other years for the purpose of conducting precinct meetings and at a charge not greater than that made for its use by other groups during other years for purposes other than conducting precinct meetings.

(Added to NRS by [2007, 3159](#))

NRS 293.135 Precinct meetings of registered voters before county convention: Time and place; notice.

1. The county central committee of each major political party in each county shall have a precinct meeting of the registered voters of the party residing in each voting precinct entitled to delegates in the county convention called and held on the dates set for the precinct meeting by the respective state central committees in each year in which a general election is held.

2. The meeting must be held in one of the following places in the following order of preference:

(a) Any public building within the precinct if the meeting is for a single precinct, or any public building which is in reasonable proximity to the precincts and will accommodate a meeting of two or more precincts; or

(b) Any private building within the precinct or one of the precincts.

3. The county central committee shall give notice of the meeting by:

(a) Posting in a conspicuous place outside the building where the meeting is to be held; and

(b) Publishing in one or more newspapers of general circulation in the precinct, published in the county, if any are so published, on the date set for giving notice of the meeting by the respective state central committees.

4. The notice must be printed in conspicuous display advertising format of not less than 10 column inches, and must include the following language, or words of similar import:

Notice to All Voters Registered in the (State Name of Major Political Party)

Nevada state law requires each major political party, in every year during which a general election is held, to have a precinct meeting held for each precinct. All persons registered in the party and residing in the precinct are entitled to attend the precinct meeting. Delegates to your party's county convention will be elected at the meeting by those in attendance. Set forth below are the time and place at which your precinct meeting will be held, together with the number of delegates to be elected from each precinct. If you wish to participate in the organization of your party for the coming 2 years, attend your precinct meeting.

5. The notice must specify:

(a) The date, time and place of the meeting; and

(b) The number of delegates to the county convention to be chosen at the meeting.

(Added to NRS by [1960, 239](#); A [1967, 1128](#); [1971, 436](#); [1973, 594](#); [1979, 1350](#); [1981, 1697](#); [1987, 1364](#); [1989, 223](#); [2007, 3160](#))

NRS 293.137 Election of delegates to county convention; procedure if precinct fails to elect delegates; certificates given to elected delegates; state central committee to adopt written procedural rules.

1. Promptly at the time and place appointed therefor, the mass meeting must be convened and organized for each precinct. If access to the premises appointed for any such meeting is not available, the meeting may be convened at an accessible place immediately adjacent thereto. The meeting must be conducted openly and publicly and in such a manner that it is freely accessible to any registered voter of the party calling the meeting who resides in the precinct and is desirous of attending the meeting, until the meeting is adjourned. At the meeting, the delegates to which the members of the party residing in the precinct are entitled in the party's county convention must be elected pursuant to the rules of the state central committee of that party. In presidential election years, the election of delegates may be a part of expressing preferences for candidates for the party's nomination for President of the United States if the rules of the party permit such conduct. The result of the election must be certified to the county convention of the party by the chair and the secretary of the meeting upon the forms specified in subsection 3.

2. At the precinct meetings, the delegates and alternates to the party's convention must be elected. If a meeting is not held for a particular precinct at the location specified, that precinct must be without representation at the county

convention unless the meeting was scheduled, with proper notice, and no registered voter of the party appeared. In that case, the meeting shall be deemed to have been held and the position of delegate is vacant. If a position of delegate is vacant, it must be filled by the designated alternate, if any. If there is no designated alternate, the vacancy must be filled pursuant to the rules of the party, if the rules of the party so provide, or, if the rules of the party do not so provide, the county central committee shall appoint a delegate from among the qualified members of the party residing in the precinct in which the vacancy occurred, and the secretary of the county central committee shall certify the appointed delegate to the county convention.

3. The county central committee shall prepare and number serially a number of certificate forms equal to the total number of delegates to be elected throughout the county, and deliver the appropriate number to each precinct meeting. Each certificate must be in duplicate. The original must be given to the elected delegate, and the duplicate transmitted to the county central committee.

4. All duplicates must be delivered to the chair of the preliminary credentials committee of the county convention. Every delegate who presents a certificate matching one of the duplicates must be seated without dispute.

5. Each state central committee shall adopt written rules governing, but not limited to, the following procedures:

(a) The selection, rights and duties of committees of a convention;

(b) Challenges to credentials of delegates; and

(c) Majority and minority reports of committees.

(Added to NRS by [1960, 240](#); A [1967, 842](#); [1979, 1351](#); [1981, 27](#); [1989, 224](#); [2007, 3161](#))

NRS 293.140 County conventions: Manner of organization; authorized action of delegates.

1. At a time and date set by the respective state central committees in each year in which a general election is to be held, the delegates so elected to each party county convention shall convene at the county seat, or at such other place in the county as the county central committee shall designate, and there organize, elect the delegates to which the registered voters of the party residing in the county are entitled in the state convention of the party, and elect the members of the county central committee of their party for the ensuing term. They may also adopt a county platform and take such other action, consistent with the provisions of this chapter, pertaining to the affairs of their party in that county, as they may deem proper.

2. The manner of organizing each convention must be as follows:

(a) The county central committee shall, before the date of the convention, designate a preliminary credentials committee to examine the credentials of all persons claiming to be delegates. All such persons whose credentials are not in dispute must be seated as delegates.

(b) The persons so seated shall elect a temporary chair, who shall appoint a temporary secretary and a credentials committee to examine and report on all cases of disputed credentials.

(c) When all such disputes have been determined, the convention shall complete its organization and adopt its agenda.

3. The chair and the secretary of each county convention shall certify to the state convention the result of the election by the county convention of delegates to the state convention.

(Added to NRS by [1960, 240](#); A [1967, 843](#); [1971, 436](#); [1973, 595](#); [1987, 1365](#))

NRS 293.143 County central committee: Number; change in membership.

1. The county central committee of a major political party to be elected by the county convention of the party must consist of such number of members as may be determined by the convention, but each voting precinct, entitled to one or more delegates in the convention, is entitled to have at least one committeeman or committeewoman and no precinct may have more committeemen or committeewomen than its authorized number of delegates to the county convention.

2. After the county convention of the party, the composition of the county central committee may be changed by the county central committee to reflect changes in the organization of precincts and in the number of registered voters of the party, using the same standards adopted by the party to elect delegates to the county convention.

(Added to NRS by [1960, 240](#); A [1981, 1698](#); [1985, 568](#); [1989, 225](#))

NRS 293.145 Number of delegates to state convention. The number of delegates to the state convention of each party which shall be chosen at each county convention of such party shall be one delegate for each 150 registered voters of that party, or major fraction of such number, residing in such county; but each county shall be entitled to at least one delegate.

(Added to NRS by [1960, 240](#); A [1967, 1208](#))

NRS 293.150 State conventions: Place and actions; additional conventions.

1. The delegates elected to the state convention of each major political party by the several county conventions of that party shall convene on such respective dates as the state central committees of the parties designate in each year in which the general election is to be held, at the State Capital, or at such other place in the State as the state central committee of that party designates. The delegates shall there organize, adopt a state party platform, and elect a state central committee for that party for the ensuing term and the chair thereof.

2. The state central committee of each major political party may convene additional state conventions of its party at such times and places as it designates during the period between the state conventions, as provided in subsection 1, and the next ensuing precinct meetings, as provided in [NRS 293.135](#). The composition of the delegates at those conventions must be the same as that certified pursuant to subsection 3 of [NRS 293.140](#).

(Added to NRS by [1960, 241](#); A [1973, 595](#); [1987, 335, 1366](#); [1989, 225](#))

NRS 293.153 Number of members of state central committee. The state central committee of each major political party shall consist of as many registered voters affiliated with the party as may be determined by the state convention of the party, but there must be at least one member from each county in the State.

(Added to NRS by [1960, 241](#); A [1971, 437](#); [1989, 226](#))

NRS 293.155 Rules of county and state conventions; delegate must be qualified elector; unit rule of voting prohibited.

1. Except as otherwise prescribed in this chapter, the state and county party conventions may each adopt its own rules, and each is the judge of the election of its own delegates.

2. No person may act as a delegate at any convention unless the person is a duly qualified elector of the county or precinct which the person seeks to represent.

3. Adoption or application of the so-called unit rule of voting, whereby the votes of all delegates from any precinct or precincts, or county or counties, are required to be cast in the manner determined by the majority of delegates from that precinct or precincts, county or counties, and against the protest of a minority of the delegates, in the proceedings of any state or county party convention is prohibited.

(Added to NRS by [1960, 241](#); A [1981, 1698](#))

NRS 293.157 State and county central committees: Terms of office; termination of membership; vacancies.

1. The state and county central committeemen or committeewomen shall serve for 2 years and until their successors have been elected.

2. The membership of a member of a county or state central committee may be terminated only for cause by a vote of a majority of the membership present at a regular meeting of the committee.

3. If such membership is terminated or if any position on the county or state central committee remains unfilled at the county or state convention, the position, if filled, must be filled by a vote of a majority of the membership present at a regular or special meeting of the committee.

4. If a vacancy occurs among the officers of a county or state central committee, the vacancy must be filled by the membership present by ballot at a regular or special meeting of the committee.

(Added to NRS by [1960, 241](#); A [1987, 1515](#))

NRS 293.160 State and county central committees: Election of officers and executive committee; other powers.

1. Each state central committee and each county central committee may elect from its membership an executive committee and shall, except as otherwise provided in this chapter, choose its officers by ballot.

2. Any elections to choose the officers of a county central committee must be held, beginning in 1983, in odd-numbered years and during regular meetings of the committee. The terms of officers so elected are 2 years, and the officers are eligible for reelection to their positions. The officers shall assume their offices and serve as provided in the bylaws and regulations of the central committee.

3. Each committee and its officers have general charge of the affairs of the party in the State or county, as the case may be, and have the powers usually exercised by such committees and their officers, subject to the provisions of this chapter.

(Added to NRS by [1960, 241](#); A [1981, 1698](#))

NRS 293.161 Right of participation as delegate to county or state convention or member of county or state central committee. A person's right to participate or vote as a delegate to a county or state convention or as a member of a county or state central committee may not be conditioned upon the payment of money, except that a reasonable fee may be charged to attend a county or state convention.

(Added to NRS by [1987, 1515](#))

Addendum II - Abbreviated Robert's Rules of Order

What is Parliamentary Procedure?

It is a set of rules for conduct at meetings that allows everyone to be heard and to make decisions without confusion. It's a time-tested method of conducting business at meetings and public gatherings. It can be adapted to fit the needs of any organization.

Sample Order of Business:

1. Call to order and roll call of members
2. Present the Agenda
3. Consider minutes of last meeting – vote to accept amended minutes.
4. Special orders--important business previously designated for consideration at this meeting
5. Business--motions
6. Announcements
7. Adjournment

Presenting Motions:

1. Obtain the floor
2. Make a motion – avoid personalities and stay on subject.
3. Wait for someone to second the motion.
4. Another member will second the motion or the Chairman will call for a second if there is no second to motion it is lost.
5. The Chairman restates the motion.
6. Debate – concise and focused on content of motion.
7. Keep established time limits.
8. Put the question to the membership – if there is no more discussion, a vote is taken.

Note: Motion to Table – This motion is often used in the attempt to "kill" a motion. The option is always present, however, to "take from the table" for reconsideration by the membership.

Voting on a Motion:

1. By General Consent – When a motion is not likely to be opposed, the Chairman says, "if there is no objection ..." The membership shows agreement by their silence, however if one member says, "I object," the item must be put to a vote.
2. By Voice – The Chairman asks those in favor to say "aye" those opposed to say "no." Although "voice" is preferred, any member may move for an exact count.
3. By Ballot – Members record their votes; this method is used when secrecy is desired.

In summary, parliamentary procedure is an effective means to get things done at your meetings. However, it will only work if you use it properly.

1. Allow motions that are in order.
2. Have members obtain the floor properly.
3. Obey the rules of debate—stay focused

Most importantly, BE COURTEOUS.

Adapted from: <http://www.robertsrules.org/rulesintroprint.htm>